
Ten rules for editing rhemawofi.org

Sign in at rhemawofi.org/admin with the Google account that has been given access.

1. Every Save goes live about two minutes later. Check before you save.
2. Change one thing, save it, check it on the site, then do the next.
3. Read the preview before you press Save.
4. Leave the {{ }} words and the "## 1." heading lines as they are.
5. New posts stay as drafts until someone else has read them.
6. Never change the web address of anything already on the site.
7. To take a post down, tick Draft and save. Do not try to delete it.
8. After Upload on a picture, press Save so the page uses it.
9. Leave Settings alone, and never delete a picture that might be in use.
10. If you see "changed while you were writing", press Cancel, reload, and make your change again. Never press Keep mine and overwrite.

If something goes wrong, stop and do not save. Reload and start again. To undo a mistake that is already live, edit it back and save again.